

Case Name: \_\_\_\_\_

**CITY OF LAKE MILLS**

**APPLICATION FOR CONDITIONAL USE**

(rev102007)

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*DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY*

Date Filed: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_

Dates of Published Notices: \_\_\_\_\_, Lake Mills Leader

Fee Paid – Receipt No.: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Comments (indicate other actions such as continuances): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Action by Plan Commission: \_\_\_\_\_

Action by City Council: \_\_\_\_\_

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**NOTICE TO APPLICANTS**

1. A Conditional Use Permit is a zoning adjustment that permits a change in district requirements and that permits uses not normally allowed by strict application of the ordinance. The City of Lake Mills may impose any conditions of acceptance it deems to be in the best interests of the community, and to which the applicant must abide. Those conditions may include compliance with a site development plan.
2. No Conditional Use Permit will be granted that would adversely affect surrounding property or the general neighborhood. All Conditional Uses must be in harmony with the intent and purposes of the Zoning Ordinance.
3. There will be no refund of application fee for any Conditional Use Permit not granted or withdrawn.
4. No incomplete applications will be acted upon.
5. Granting a Conditional Use Permit requires the City to hold a Public Hearing at the Plan Commission regarding the request as well as the publication of a Public Notice two times in the local newspaper, with the second publication occurring no sooner than seven days in advance of the Hearing. Applicants are therefore urged to coordinate their activities with City staff to assure consideration of their request in as timely a manner as is reasonably possible.

**DATA ON APPLICANT AND OWNER**

Name of Applicant(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Applicant(s): \_\_\_\_\_

Email Address of Applicant(s): \_\_\_\_\_

Property Interest of Applicant: \_\_\_\_\_

(Owner, Contract Purchaser/Agent, etc.)

Name of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Email Address of Owner: \_\_\_\_\_

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**ADDRESS AND DESCRIPTION OF PROPERTY**

Address: \_\_\_\_\_

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Width of Lot: \_\_\_\_\_ Length of Lot: \_\_\_\_\_

Lot Area (Square Feet): \_\_\_\_\_ Tax Parcel Number: \_\_\_\_\_

Legal Description (or attach legal description): \_\_\_\_\_

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**LAND USE AND ZONING**

Present Zoning: \_\_\_\_\_

Present Land Use: \_\_\_\_\_

Proposed Land Use: \_\_\_\_\_

	Surrounding Zoning	Surrounding Land Use
NORTH	_____	_____
SOUTH	_____	_____
EAST	_____	_____
WEST	_____	_____

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**NOTE:** The following questions must be answered completely. If additional space is needed, attach extra pages to application. Before answering, read the NOTICE TO APPLICANTS attached hereto.

1. Describe in detail the proposed conditional use being requested.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. What circumstances justify the need for the proposed use at this location? Elaborate:  
\_\_\_\_\_  
\_\_\_\_\_
3. Does any violation of the City of Lake Mills Zoning Ordinance exist on the property at the present time? Yes \_\_\_\_\_ No \_\_\_\_\_ If "yes", how? \_\_\_\_\_  
\_\_\_\_\_
4. Is the subject property planned to be improved? \_\_\_\_\_  
When? \_\_\_\_\_  
What improvements are planned? \_\_\_\_\_
5. Will the grant of a conditional use in the form requested be in harmony with the neighborhood and not contrary to the intent and purpose of the Zoning Ordinance? Elaborate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Have there been major land use changes since zoning was applied; i.e., new arterial highway, new commercial or residential development occurring adjacent to or near the proposed conditional use? Elaborate: \_\_\_\_\_  
\_\_\_\_\_
7. Would the proposed change create an isolated use unrelated to adjacent land use or zoning? Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Describe how the proposed conditional use will retain the integrity of the neighborhood.  
\_\_\_\_\_  
\_\_\_\_\_
9. Describe the general character of the neighborhood including environmental factors, parking, public improvements, public property or right-of-way and any concerns affecting

the public health, safety or general welfare both now and after this development occurs:

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10. Does the proposed land use maintain desired consistency of land uses, intensities and impacts of this and the adjacent properties? \_\_\_\_\_

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11. Is the use located in an area that will be adequately served by utilities and public improvements, or will additional public improvements be required? Explain.

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12. Will the proposed land use impose an undue burden on any improvement, utility or public facility? \_\_\_\_\_

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13. Show how any public benefits of this proposed conditional use would outweigh any public adversities. \_\_\_\_\_

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**SKETCH PLAN**

1. Is a scaled plot plan indicating the location of the premises and the nature of the site attached? Yes \_\_\_\_\_ No \_\_\_\_\_ (Application will not be processed without the required drawing.)

2. Does the application include the following:

Existing Topography	___	Proposed Topography	___
Existing water mains	___	Proposed water mains	___
Existing sanitary sewer	___	Proposed sanitary sewer	___
Existing streets	___	Proposed streets	___
Existing electric	___	Proposed electric	___
Existing driveways	___	Proposed driveways	___
Existing parking	___	Proposed parking	___
Erosion Control Plan	___	Scale and north arrow	___
Setback lines	___	Easements	___
Site lighting	___	Protected green space	___

3. If a storm water plan is required, has it been prepared including design calculations and a summary of design assumptions? Yes \_\_\_ No \_\_\_

4. Additional exhibits submitted by Applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Applicants are reminded that City Code permits the City to charge the Applicant for the full cost of all engineering and planning consultant charges for work billed to the City in connection with the review and consideration of the Conditional Use Permit Application.**

**I (We) certify that all of the above statements and the statements contained in any papers or plan submitted herewith are true to the best of my (our) knowledge and belief.**

\_\_\_\_\_  
(Signature of Applicant) (Date)

\_\_\_\_\_  
(Signature of Owner, if different) (Date)