

**CITY OF LAKE MILLS
FIELD/DIAMOND RESERVATION APPLICATION**

TODAY'S DATE		
NAME		ORGANIZATION
ADDRESS		
CITY/STATE/ZIP		
EMAIL		
TELEPHONE		
DATE REQUESTED		
ESTIMATED NUMBER OF GUESTS/ATTENDEES		

Baseball/Softball Field Preparation and Rental Fees

Monday – Friday: \$60 per field
Saturday – Sunday: \$85 per field

City Staff field preparations are completed upon request. Field preparations includes the following services: dragging of the diamond (once) only if the diamond is dry enough to drag; lining of foul lines; moving bases and pitching rubber to desired distance. All prep work is weather-dependent. The City of Lake Mills reserves the right to charge additional fees for non-listed service requests. **You must indicate below if you are requesting field preparations.**

FIELD REQUESTED	GAME DATE	GAME TIME	DIAMOND PREP WORK REQUESTED
Faville Baseball Diamond			
Rotary Park East Field			
Rotary Park West Field			
Wallace Park Diamond #1			
Wallace Park Diamond #2			
Wallace Park Diamond #3			
Wallace Park Diamond #4			
Wallace Park Diamond #5			
TOTAL DUE			

Diamonds operate under the following priority use policy:

- 1) City of Lake Mills functions
- 2) Lake Mills Area School District (LMASD) School Sports
- 3) Youth Leagues working in conjunction with the LMASD Recreation Department or Leagues open to the public to participate in and having no cuts
- 4) City Select Teams/Youth Leagues with city residents only participating on the team
- 5) Select Teams/Youth Leagues outside of city limits

I understand that my field diamond request is not confirmed until the application has been approved and payment has been received by the City of Lake Mills.

Upon approval by the City of this Field Reservation Application I understand and agree that should I decide to cancel my Field Reservation at anytime for any reason, the fee which I paid to the City will be forfeited unless the field is rented by another party for the same date in which I cancelled. Games may be called off by the City Parks & Forestry Department at any time. No fees will be charged if cancellation by Parks & Forestry.

I understand that no kitchen facilities are available for use at any of the fields.

I also understand that upon approval of this application I will receive a letter of approval with additional rules and a copy of the City of Lake Mills Parks Code and agree to abide by the same.

Signature of Applicant

Date

For office use only

Payment Received

Confirmation Sent