

**L.D. Fargo Public Library Board of Trustees**  
**January 17, 2022**  
**Meeting Minutes**  
**Held at LD Fargo Library Hall and online through Zoom**

**Members Present:** Wendy Brockert, Liesa Kerler, Tonya Olson, Robin Untz, Kristi Wendt, and Gerard Saylor

**Members absent:** Shaun Bollig

**Call to Order:** Robin Untz called the meeting to order at 4:31 p.m.

**Approval of agenda:** Wendy Brockert moved and Liesa Kerler seconded approval of the agenda; motion carried.

**Approval of minutes:** Tonya Olson moved and Kristi Wendt seconded approval of the November 15, 2021 minutes; motion carried.

**Public Comment & Correspondence:** No public comment

**Discussion of community survey results:** Gerard Saylor shared a powerpoint presentation of the survey results. There were over 500 responses. The library staff will receive a presentation on Wednesday. The firm conducting the survey will also provide a one page summary of the results. The Board will discuss the results at the next board meeting. Next steps were discussed which included dissemination of the results to City Council, Townships and community; hiring an architect to provide an estimate of the cost of the addition; determine what City Council is willing to commit to the project; determination of fund raiser methods; and City conducting an advisory referendum for the project.

**Library Board election results:** Robin Untz was elected vice president. Liesa Kerler prospective board member Thomas "Bud" Skupniewitz was in the process of completing his paperwork to be given to the City Council for approval of his appointment to the Library Board.

**Approval of monthly expenditures:** Liesa Kerler moved and Wendy Brockert seconded to approve the monthly expenditures; motion carried

**Director's Report:** Report included COVID related updates, building updates, personnel news, collection updates, technology news, programming news, news from Bridges Library System, news from the Friends of the L.D. Fargo Library, and budget news and updates.

Due to the COVID cases in the county being critically high there was discussion about requiring masks for patrons. It was decided to make masks readily available and encourage the wearing of a mask for patrons who walk in without a mask. New signage will be posted encouraging patrons to wear a mask. Review of safety precautions installed to reduce the risk of getting COVID.

It was suggested that the Friends of the Library meet with the Board at its February meeting. The Board would like an update of what their committee is doing in the future.

**Set next meeting date:** February 21, 2022 at 4:30 p.m.

**Adjourn:** 5:25 p.m.