

NEW

RENEWAL

TRANSFER

FOR YEAR ENDING JUNE 30, 2024

APPLICATION FOR MOBILE HOME PARK LICENSE – CITY OF LAKE MILLS

Applicant Name: _____

Address: _____

Address of Mobile Home Park: _____

If property owner is someone other than applicant, fill out the next section and submit a verified statement of authorization.

Property Owners Name: _____

Property Owners Address: _____

Number of spaces at this location: _____ Fee _____

Fee is calculated at \$25.00 for each 50 spaces (or fraction), \$10.00 for license transfer.

Legal Description of park location: _____

A copy of the park plan must be attached for new applications. If renewal, submit changes only. This plan will include the following:

1. The extent and area used for park purposes.
2. Roadways and driveways.
3. Location and number of units and other structures within the park.
4. Location and number of sewer and water connections within the park, including any connections to utility and laundry buildings on the premises.
5. Method and plan for garbage, refuse, and recyclable removal, and such removal shall be on substantially the same basis as like removal is handled for the City at large.
6. If the existing or proposed park is designed to serve non-dependent units, plans shall be submitted which clearly set forth the location of all sewer and water laterals or mains, in addition to connections.
7. The name and precise location of premises occupied by the attendant or manager, if any, on site at the park.

Applicant _____ Date _____

(Signature)

_____ Date _____

(Signature)

See Additional Information on reverse side. Contact the City Clerk with questions.

City Council Approval Yes No Date _____

Date Issued _____

The City Clerk may request further information upon receipt of application to determine that the mobile home park complies with the following requirements of the license:

1. Every Mobile Home Park shall be located on a well-drained area, and the premises shall be properly graded so as to prevent the accumulation of storm or other waters.
2. Every mobile home park designed to serve more than two dependent units shall have erected thereon a suitable building or buildings for housing toilets, lavatories, showers, slop sinks and laundry facilities, sub buildings to be known as service buildings. Service buildings shall be located not more than 200 feet from any dependent unit space nor closer than 15 feet from any unit space. Such building shall be of permanent construction and adequately lighted, screened and ventilated. Mobile home parks with dependent mobile homes, where the only case in which the dependent mobile homes do not meet the nondependent mobile home definition is as it relates to complete year-round facilities, shall be exempt from this requirement, provided the park is closed during winter months, and provided the water and sewer facilities are properly winterized.
3. Every space designed to serve a non-dependent unit shall be provided with sewer connections which shall comply with the State Plumbing Code.

Revocation or suspension of any license granted or issued under this chapter shall be in accordance with revocation procedures established in sec. 66.058(2), Wis. Stats.

Upon receipt of the Mobile Home Park License the applicant shall clearly post the license at the manager's premises, if any, located within the park.