

CITY OF LAKE MILLS SHELTER RESERVATION APPLICATION

TODAY'S DATE:

NAME & ORGANIZATION:

ADDRESS:

CITY/STATE/ZIP:

EMAIL:

TELEPHONE:

DATE REQUESTED:

ESTIMATED NUMBER OF GUESTS/ATTENDEES:

Shelter Requested	Resident Fee	Non-Resident Fee	# of Picnic Tables	Electricity (# of outlets)
Commons Park Band Shelter	\$75	\$100	0	6 (120 v) 1 (125 v 30 amp) <small>*Lion's Shelter = 3 plugs</small>
Rotary Park Shelter	\$60	\$80	6	2 (front) 2 (back)
Sandy Beach Large Shelter	\$85	\$125	8 (2 large handicapped)	6
Sandy Beach Small Shelter	\$50	\$65	2 large handicapped	0
Wallace Park Shelter	\$60	\$80	5	1

Sandy Beach Shelters: Are you requesting a sign-up sheet? YES NO

Entry fees owed for your event will be deducted from the \$200 deposit. If there is money left over, it will be refunded. If there is money still owed, you will be invoiced.

FEES:	
	Nonrefundable Shelter Fee
\$50.00	Refundable Shelter Security Deposit
\$200.00	Sign-Up Sheet Deposit (if requested)
	TOTAL AMOUNT DUE

I understand that my shelter request is not confirmed until the application has been approved and payment has been received by the City of Lake Mills. I understand that the permanent PA system on the band shelter is for City approved functions and organizations only. It is not for private event use.

Upon approval by the City of this Shelter Reservation Application I understand and agree that should I decide to cancel my Shelter Reservation at anytime for any reason, including, but not limited to, weather conditions, lake conditions and/or closing of swim areas due to high bacteria or swimmer's itch, that my Refundable Security Deposit will be refunded to me but that the Nonrefundable Shelter Fee which I paid to the City will be forfeited unless the shelter is rented by another party for the same date in which I cancelled. I also understand that upon approval of this application I will receive a letter of approval with additional rules and a copy of the City of Lake Mills Parks Code and agree to abide by the same.

Signature of Applicant

Date

FOR OFFICE USE ONLY

PAYMENT RECEIVED

CONFIRMATION SENT

DEPOSIT RETURNED/DENIED